



PENNINGTON SWCD BOARD MEETING
(Held at the Red Lake Watershed District
Meeting Room and Via Zoom Video
Conferencing)
January 20, 2022
9:00 A.M.

Supervisors Present:

Ricky Peterson, Chair
Linda Hanson, Vice-Chair
ADawn Nelson, Secretary (via Zoom)
Greg Hilgeman, Treasurer
Kevin Wilde, PR

Staff Present:

Peter Nelson, District Manager
Barb Molskness, District Coordinator
Bryanna Grefthen, Water Resource Specialist
Matthew Sorvig, Resource Technician
Donna Christianson, Outreach Coordinator
Jill Fejszes, Farm Bill Biologist
Nico Bennett, NRCS

Absent:

Larissa Fitzgerald, District Technician

The meeting was held at the Red Lake Watershed District Meeting Room and via Zoom Video Conferencing. Ricky Peterson, Chair, called the meeting to order at 9:19 a.m. Ricky completed a roll call of all supervisors and staff and asked if there were any visitors joining the meeting.

Kevin made a motion, seconded by ADawn to approve the amended agenda. All in favor, motion carried.

Greg made a motion, seconded by ADawn to approve the December 16, 2021, meeting minutes. All in favor, motion carried.

Greg made a motion, seconded by Linda designating Northern State Bank, Wells Fargo, and Border State Bank as “Official Depositors” for 2022. All in favor, motion carried.

Greg made a motion, seconded by Kevin to set the supervisor compensation at \$125.00 per meeting. All in favor, motion carried.

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ADawn made a motion, seconded by Greg to use the IRS standard mileage rate of \$.585 per mile for mileage reimbursement. All in favor, motion carried.

Barb reviewed the December 2021 receipts and disbursements. Linda made a motion, seconded by Kevin to approve the December 2021 receipts and disbursements. All in favor, motion carried.

Greg made a motion, seconded by Linda to approve payment of the following bills:

Marco Technologies	\$ 48.25
Sjoberg's	\$ 66.95
Verizon	\$ 60.24
Speed's	\$ 471.04
Becker SWCD	\$ 186.93
Chase Card Services	\$ 1,880.76
Houston Engineering	\$ 6,133.75
HDR Engineering	\$ 2,425.64
MN IT Services	\$ 59.53
Marco Technologies	\$ 59.07
Pennington County Auditor	\$ 15.00

All in favor, motion carried.

Greg made a motion, seconded by Kevin to approve payment of the following dues:

MACPZA	\$ 170.00
MASWCD	\$ 4,145.34
Area 1 MASWCD	\$ 150.00
NACDE	\$ 60.00
MACDE	\$ 150.00
MACFO	\$ 125.00
Lakes Country Service Co-op	\$ 118.00

All in favor, motion carried.

ADawn made a motion, seconded by Linda to approve the 2021 audit bid from Peterson Company LTD. in the amount of \$3,150.00. All in favor, motion carried.

Greg made a motion, seconded by Linda authorizing Bryanna to attend the MACFO Conference for two nights and a registration fee of \$50.00. All in favor, motion carried.

Greg made a motion, seconded by ADawn to approve the following percent-based State Cost-share payment for well sealing:

FY19-03 Kelly Kvick	\$ 250.00
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All in favor, motion carried.

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Peter presented a revised SSTS Upgrade Grant Income Limits table for 2022 that meets the requirements for both the MPCA Upgrade and BWSR Grant. **Linda made a motion, seconded by Greg approving the amended 2022 Pennington SWCD SSTS Upgrade Grant Income Limits. All in favor, motion carried.**

Pennington County is currently looking for someone to fill an Ag Services/Solid Waste position. The Red Lake River 1W1P has been talking about hiring someone for education and outreach. Peter sensed an opportunity for the county and the Red Lake River 1W1P to partner a shared position, with the 1W1P subsidizing part of the salary. The Board was in favor of Peter having an open discussion with the county about this.

Plans for the 2022 Planning Meeting have been finalized. The meeting will be held at the Red Lake Watershed District Meeting Room on February 3rd, from 9:00 a.m. – 12:00 p.m. Rob Sip, Myron Jesme, and Matt Fischer will be our guest speakers. We will also brainstorm some ideas for the district’s upcoming 75th anniversary in 2023.

Linda made a motion, seconded by Kevin to hire a Conservation Corps Apprentice for three months (450 hours) for the summer of 2022 at a cost of \$7,500.00. All in favor, motion carried.

Some tentative dates for the Pennington SWCD Banquet are April 5th, April 7th, April 19th, or April 20th. Barb will get some information about the Legacy Center as a possible venue. She will also check on a caterer. After a little discussion, the Board decided they would like to have a musical group as the entertainment for the evening.

Houston Engineering will present the draft PRAP report at the next TSA meeting on February 2nd. The report shows the estimated 2-year outlook for structural practices is 5.2 FTE positions (2 engineers and 3 technicians). If there is a need for work on non-structural projects, additional staff would have to be hired.

Greg made a motion, seconded by Linda to keep all SWCD officers the same. All in favor, motion carried.

Ricky appointed the following committees for 2022:

Personnel	ADawn and Kevin
Ag BMP	ADawn
Budget	Greg and Ricky
WRAC	Ricky
RRVCSA	Linda
Red Lake River 1W1P	Linda
Thief River 1W1P	Ricky
Clearwater 1W1P	Greg

Employee reports were reviewed.

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NRCS report was reviewed.

Correspondence reviewed:

- The Board was reminded to recertify their Statement of Economic Interest by the end of January.
- Information is being gathered regarding a group health insurance plan that NACD & Mercer offer.
- A letter from BWSR thanking Peter for sharing information about the mapping tool he developed to track project implementation for the Red Lake River 1W1P Partnership with his peers.
- Clearwater 1W1P progress report.

The next Board meeting will be held on February 17th at 9:00 a.m. Venue to be determined.

Linda made a motion, seconded by Greg to adjourn. All in favor, motion carried.

The meeting adjourned at 11:29 a.m.

ADawn Nelson, Secretary