



PENNINGTON SWCD BOARD MEETING
(Held at Pennington County Government Center
and Via Zoom Video Conferencing)

October 21, 2021

11:00 A.M.

Supervisors Present:

Ricky Peterson, Chair
Linda Hanson, Vice-Chair
Greg Hilgeman, Treasurer
Kevin Wilde, PR

Staff Present:

Peter Nelson, District Manager
Barb Molskness, District Coordinator
Larissa Fitzgerald, District Technician
Bryanna Greffthen, Water Resource Specialist
Matthew Sorvig, Resource Technician
Donna Christianson, Outreach Coordinator
Jill Fejszes, Farm Bill Biologist

Absent:

ADawn Nelson, Secretary
Nico Bennett, NRCS

The meeting was held in Meeting Room A of the Pennington County Government Center and via Zoom Video Conferencing. Ricky Peterson, Chair, called the meeting to order at 11:05 a.m. Ricky completed a roll call of all supervisors and staff and asked if there were any visitors joining the meeting.

Linda made a motion, seconded by Kevin to approve the amended agenda. All in favor, motion carried.

Peter Nelson reviewed the MASWCD Resolutions. Discussion and official voting took place for each resolution.

Greg made a motion, seconded by Linda to approve the September 16, 2021, meeting minutes. All in favor, motion carried.

Barb reviewed the September 2021 Financial Report. **Greg made a motion, seconded by Kevin to approve the September 2021 Financial Report. All in favor, motion carried.**

October 21, 2021, Minutes

Kevin made a motion, seconded by Greg to approve payment of the following bills:

Marco Technologies	\$ 76.27
Sjoberg's	\$ 66.95
Advanced Computer Systems	\$ 100.00
Chase Card Services	\$ 2,527.77
Verizon	\$ 60.24
Zoom.US	\$ 149.90
Printing Plus	\$ 691.92
RMB Lab	\$ 1,041.00
Speed's Auto	\$ 45.17
Salo Signs	\$ 450.00
Houston Engineering	\$ 5,809.65
MN IT Services	\$ 70.34
MN DNR	\$ 3,000.00

All in favor, motion carried.

Greg summarized the 2020 draft audit for the Board. **Greg made a motion, seconded by Kevin to approve the 2020 draft audit. All in favor, motion carried.**

Greg made a motion, seconded by Linda to approve the following percent-based CWF Thief River Grade Stabilization Cost-share contract:

TRSWI_FY20-01 Jack Miller \$ 6,898.65

All in favor, motion carried.

Linda made a motion, seconded by Kevin to cancel the following percent-based Buffer Cost-share contract:

BFY18-96 Kevin Tharaldson

All in favor, motion carried.

An amendment to Andy Hudson's contract is needed due to an increase in material costs and some material and labor costs not being accounted for in the original cost estimate. **Greg made a motion, seconded by Kevin to amend Andy Hudson's percent-based State Cost-share contract FY18-05 from \$2,000.00 to \$3,057.50, changing the cost-share amount from \$1,500.00 to \$2,293.13. All in favor, motion carried.**

Greg made a motion, seconded by Linda to pay the following percent-based State Cost-share contract for a SWI:

FY18-05 Andy Hudson \$2,293.13

All in favor, motion carried.

October 21, 2021, Minutes

Linda made a motion, seconded by Greg to approve the following percent-based State Cost-share contract for well sealing:

FY19-01 Kjell Johnsrud \$ 250.00

All in favor, motion carried.

Linda made a motion, seconded by Kevin to approve the following percent-based State Cost-share contract for well sealing:

FY19-02 Tom Harlow \$ 250.00

All in favor, motion carried.

Greg made a motion, seconded by Kevin to approve the following percent-based State Cost-share contract for well sealing:

FY19-03 Kelly Kvick \$ 250.00

All in favor, motion carried.

Kevin made a motion, seconded by Linda to approve the following percent-based State Cost-share contract for well sealing:

FY19-04 Mishawn Homme \$ 250.00

All in favor, motion carried.

Linda made a motion, seconded by Greg to approve the following percent-based State Cost-share contract for well sealing:

FY19-05 Tim Hruby \$ 250.00

All in favor, motion carried.

Greg made a motion, seconded by Kevin to approve the following percent-based State Cost-share contract for well sealing:

FY19-06 Steve Olson \$ 250.00

All in favor, motion carried.

Greg made a motion, seconded by Linda approving the FY2022 & FY2023 State of Minnesota BWSR SWCD Programs (State Cost-share Fund P22-5716 and P23-5806) & Operations (Conservation Delivery P22-5536 and P23-5626) Grant Agreement totaling \$59,496.00. The grant agreement expires on December 31, 2024. All in favor, motion carried.

Linda made a motion, seconded by Kevin authorizing the District Manager to sign the FY2022 State of Minnesota BWSR Clean Water Fund SWCD Capacity Program (P22-6136) and Buffer Law Implementation Program (P22-6226) Grant Agreement totaling \$145,970. The grant agreement expires on December 31, 2024. All in favor, motion carried.

October 21, 2021, Minutes

A question was raised regarding the length of time it takes to process a well sealing contract. Peter asked a couple of surrounding SWCD's and found they expedite the process by authorizing the District Manager to approve contracts up to a certain dollar amount. After some discussion, **Greg made a motion, seconded by Linda authorizing the District Manager to sign well sealing contracts at a 50% cost-share rate with one bid up to \$750.00. Once the well has been sealed, a payment voucher along with the supporting documentation will be presented to the Board for payment. All in favor, motion carried.**

Peter updated the Board about the TSA meeting on September 29th. The meeting centered around the four-month PRAP process. Workload analysis, board governance, and staffing were discussed. Attendees were asked for input about what they hoped to gain from the project. Equitable distribution of funding and services was a main talking point.

Employee reports were reviewed.

NRCS report was not available.

Peter informed the Board we won't be able to purchase a pickup this year as there currently aren't any fleet vehicles available.

The next Board meeting will be held November 18th, at 1 p.m. Venue to be determined.

Greg made a motion, seconded by Kevin to adjourn. All in favor, motion carried.

The meeting adjourned at 3:20 p.m.

ADawn Nelson, Secretary