



**PENNINGTON SWCD BOARD MEETING  
(Held at the USDA/SWCD Meeting Room and  
Via Zoom Video Conferencing)**

**January 18, 2024**

**1:00 P.M.**

**Supervisors Present:**

Linda Hanson, Chair  
ADawn Nelson, Vice Chair  
Kevin Wilde, Secretary  
Greg Hilgeman, Treasurer  
Ricky Peterson, PR

**Staff Present:**

Peter Nelson, District Manager  
Donna Christianson, District Coordinator  
Bryanna Grefthen, Water Resource Specialist  
Larissa Fitzgerald, District Technician  
Erika Olson, Resource Technician  
Logan Handyside, Engineer (Via Zoom)  
Justin Muller, Engineering Technician  
Nico Bennett, NRCS  
Kyle Dahlquist, Conservation Corps Apprentice

**Absent:**

Micah Ranum, Farm Bill Biologist  
Grant Nelson, Ag Services Coordinator

The meeting was held at the USDA/SWCD Meeting Room and via Zoom Video Conferencing. Linda Hanson, Chair, called the meeting to order at 1:01 p.m. Linda completed a roll call of all supervisors and staff and welcomed guests.

**Greg made a motion, seconded by ADawn to approve the agenda. All in favor, motion carried.**

**ADawn made a motion, seconded by Ricky to approve the December 21, 2023, meeting minutes. All in favor, motion carried.**

**ADawn made a motion, seconded by Kevin designating Northern State Bank, Wells Fargo, and Border State Bank as Official Depositors for 2024. All in favor, motion**

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carried.

**Greg made a motion, seconded by ADawn to set supervisor compensation at \$125.00 per meeting. All in favor, motion carried.**

Donna reviewed the December 2023 receipts and disbursements. **Ricky made a motion, seconded by ADawn to approve the December 2023 receipts and disbursements. All in favor, motion carried.**

**Greg made a motion, seconded by ADawn to approve payment of the following bills:**

<b>Chase Card Services</b>	<b>\$ 2,958.59</b>
<b>Sjoberg's</b>	<b>\$ 66.95</b>
<b>Marco</b>	<b>\$ 51.77</b>
<b>Minnesota IT Services</b>	<b>\$ 59.38</b>
<b>Lakes Country Service Coop</b>	<b>\$ 467.74</b>
<b>Red River Valley Cons Svc Area</b>	<b>\$ 2,313.00</b>
<b>Johnson Oil</b>	<b>\$ 142.00</b>
<b>Lakes Country Service Coop</b>	<b>\$ 2,561.53 (Logan's computer)</b>

**All in favor, motion carried.**

**ADawn made a motion, seconded by Greg to approve the 2023 audit bid from Peterson Company LTD. in the amount of \$4,500.00. All in favor, motion carried.**

**ADawn made a motion, seconded by Ricky to approve payment for the MASWCD dues in the amount of \$6,537.75. All in favor, motion carried.**

**Ricky made a motion, seconded by ADawn to approve payment for the MACFO dues in the amount of \$125.00. All in favor, motion carried.**

**ADawn made a motion, seconded by Kevin to approve payment for the MACDE dues in the amount of \$200.00. All in favor, motion carried.**

**ADawn made a motion, seconded by Ricky to approve payment for the NACDE dues in the amount of \$80.00. All in favor, motion carried.**

**ADawn made a motion, seconded by Kevin to approve payment for the MACPZA dues in the amount of \$170.00. All in favor, motion carried.**

**Ricky made a motion, seconded by ADawn to approve payment for the Lakes Country Service Co-op dues in the amount of \$124.00. All in favor, motion carried.**

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**ADawn made a motion, seconded by Ricky to pay a renewal donation fee of \$50.00 for the MN Conservation Volunteer Magazine. All in favor, motion carried.**

**ADawn made a motion, seconded by Kevin to pay the following percent-based Pennington CWMA Weed Management Cost-share contract for chemical treatment of common tansy:**

**WMFY22\_02      \$500.00**

**All in favor, motion carried.**

**Greg made a motion, seconded by Kevin to participate in the Adopt-A-Highway Program along MN State Hwy 1, mile markers 47-49, east of Thief River Falls. All in favor, motion carried.**

Erika has been working with Dain from Red Canoe Cre8tive on a new logo. Several options were shown to the Board. Discussion took place on what the Board felt was important to be included in the logo. Erika will continue to work with Dain on the suggestions and bring a few more options for the Board to review to a future meeting.

The 2024 Planning Meeting is scheduled for February 8<sup>th</sup>, at the Joint Operation Facility in Thief River Falls, from 9 a.m. – noon. Soil health funding, staffing, and space needs will be discussed.

The Legacy Event Center has been reserved for April 9<sup>th</sup> as the venue for the 2024 Pennington SWCD Banquet. Evergreen Catering will be serving the meal. Entertainment ideas are still being brainstormed.

Two pictures were submitted for January’s photo contest. The Board chose the “Sundog” photo submitted by Danny Pfeifer as the winner.

**Ricky made a motion, seconded by Greg to keep all SWCD officers the same for 2024. All in favor, motion carried.**

**Linda appointed the following committees for 2024:**

<b>Personnel</b>	<b>ADawn and Greg</b>
<b>Ag BMP</b>	<b>ADawn</b>
<b>Budget</b>	<b>Kevin and Greg</b>
<b>WRAC</b>	<b>Ricky</b>
<b>RRVCSA</b>	<b>Linda</b>
<b>Red Lake River 1W1P</b>	<b>Linda</b>
<b>Thief River 1W1P</b>	<b>Ricky</b>
<b>Clearwater 1W1P</b>	<b>Greg</b>

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Employee reports were available for review.

The NRCS report was available for review.

The Farm Biologist report was available for review.

Grant Nelson's report was available for review.

Correspondence:

- Supervisor Orientation Refresher
  - Feb 15, Fergus Falls
  - Feb 16, Crookston

The next Board meeting will be held at the USDA/SWCD Meeting Room on February 22<sup>nd</sup> at 1:00 p.m.

**Ricky made a motion, seconded by Greg to adjourn. All in favor, motion carried.**

The meeting adjourned at 3:02 p.m.

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Kevin Wilde, Secretary