



PENNINGTON SWCD BOARD MEETING

January 21, 2020

9 A.M.

Supervisors Present:

Brenda Szymanski, Chair
Ricky Peterson, Vice-Chair
Greg Hilgeman, Treasurer
Grant Nelson, PR&I

Staff Present:

Bryan Malone, District Manager
Barb Molskness, District Coordinator
Donna Christianson, Outreach Coordinator
Bryanna Grefthen, District Technician
Matthew Sorvig, Resource Technician
Jill Fejszes, Farm Bill Biologist
Luther Newton, NRCS

Absent:

Linda Hanson, Secretary
Peter Nelson, Water Plan Coordinator

The meeting was held in the USDA/SWCD Conference Room and called to order at 9:09 a.m. by Brenda Szymanski, Chair.

Ricky made a motion, seconded by Grant to approve the revised agenda. All in favor, motion carried.

Grant made a motion, seconded by Ricky to approve the December 17, 2019, meeting minutes. All in favor, motion carried.

Barb reviewed the December 2019 receipts and disbursements. **Grant made a motion, seconded by Greg to approve the December 2019 receipts and disbursements. All in favor, motion carried.**

Greg made a motion, seconded by Grant to approve the 2018 audit as presented by Peterson Company LTD. All in favor, motion carried.

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Greg made a motion, seconded by Ricky to approve the 2019 audit bid from Peterson Company LTD in the amount of \$2,825.00. All in favor, motion carried.

Ricky made a motion, seconded by Grant to approve payment of the following bills:

State Auditor	\$	59.50
MN IT Services	\$	69.23
Verizon	\$	50.16

All in favor, motion carried.

Greg made a motion, seconded by Grant to approve payment for the following dues:

Area 1 MASWCD	\$	150.00
Lakes Country Service Coop	\$	106.00
MASWCD	\$	3,036.44
NACD (Gold)	\$	775.00

All in favor, motion carried.

Greg made a motion, seconded by Ricky designating the following as “Official Depositors” for 2020: Northern State Bank, Wells Fargo, and Border State Bank. All in favor, motion carried.

Grant made a motion, seconded by Greg to set the supervisor compensation at \$75.00 per meeting. All in favor, motion carried.

Greg made a motion, seconded by Grant to use the IRS rate for mileage reimbursement. All in favor, motion carried.

Greg made a motion, seconded by Ricky to approve the following Buffer flat-rate cost-share contract:

BFY 18-91	Craig Swanson	\$	600.00
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All in favor, motion carried.

The 2020 Planning Meeting is scheduled for Thursday, February 6th, at the Red Lake Watershed District’s Meeting Room. Agenda items include: Pennington County - Weed Inspector role as Bill Craig is retiring, Cooperative Weed Management Grant, office space for the District, and staffing for the Thief River and Red Lake River 1W1P.

Tentative dates for this year’s banquet are April 14th or 16th. Barb will check on the availability of the Redeemer Lutheran Church and Putzy for catering. Suggestions for entertainment include the ladies’ group from Hallock or the Woodpicks.

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Greg made a motion, seconded by Ricky authorizing the registration fee plus overnight travel for Peter to attend SSTS training pending Bryan's approval. All in favor, motion carried.

A draft Data Practices Policy was presented to the Board for review. **Greg made a motion, seconded by Ricky to adopt the policy presented as the official Data Practices Policy of the Pennington SWCD. All in favor, motion carried.**

Ricky made a motion, seconded by Grant approving the resolution to adopt the Pennington County Comprehensive Local Water Management Plan as Pennington SWCD's Comprehensive Water Management Plan for the time period of May 26, 2020, through December 31, 2025. All in favor, motion carried.

Greg made a motion, seconded by Grant to pay the MACFO dues of \$125.00 and authorize the registration fee of \$175.00 plus overnight travel for Bryanna to attend the MACFO Conference in Alexandria on March 24th - 26th. All in favor, motion carried.

Greg made a motion, seconded by Grant authorizing the registration fee of \$75.00 each for Peter, Bryanna, Matt, and Bryan to attend the RRWMB Drainage Conference in Moorhead on January 27th. All in favor, motion carried.

Grant made a motion, seconded by Greg to keep all officers the same as 2019. All in favor, motion carried.

Brenda appointed the following committees for 2020:

Personnel	Grant & Linda
AgBMP	Linda
Budget	Greg & Grant
WRAC	Grant
RRVCSA	Linda
1W1P (Thief & RL)	Grant (Linda Alternate)

Employee reports and the NRCS report were reviewed.

Miscellaneous correspondence was reviewed.

The next Board meeting will be held on February 18th, at 9 a.m.

Brenda adjourned the meeting at 11:03 a.m.

Linda Hanson, Secretary