



**PENNINGTON SWCD BOARD MEETING**  
**(Held at the Red Lake Watershed District**  
**Meeting Room and Via Zoom Video**  
**Conferencing)**  
**April 21, 2022**  
**9:00 A.M.**

**Supervisors Present:**

Ricky Peterson, Chair  
Linda Hanson, Vice-Chair  
ADawn Nelson, Secretary  
Greg Hilgeman, Treasurer  
Kevin Wilde, PR

**Staff Present:**

Peter Nelson, District Manager  
Barb Molskness, District Coordinator  
Larissa Fitzgerald, District Technician  
Bryanna Grefthen, Water Resource Specialist  
Matthew Sorvig, Resource Technician  
Donna Christianson, Outreach Coordinator  
Jill Fejszes, Farm Bill Biologist  
Nico Bennett, NRCS

**Guest:**

Grant Nelson, Ag Services Coordinator  
Luther Newton, NRCS  
Zach Anderson, NRCS

The meeting was held at the Red Lake Watershed District Meeting Room and via Zoom Video Conferencing. Ricky Peterson, Chair, called the meeting to order at 9:09 a.m. Ricky completed a roll call of all supervisors and staff and welcomed Grant Nelson.

**ADawn made a motion, seconded by Linda to approve the revised agenda. All in favor, motion carried.**

**ADawn made a motion, seconded by Kevin to approve the March 17, 2022, meeting minutes. All in favor, motion carried.**

**Greg made a motion, seconded by ADawn to approve the March 31, 2022, special meeting minutes with the correction of deleting Bryanna Grefthen's name from staff present. All in favor, motion carried.**

**Barb reviewed the March 2022 Financial Report. ADawn made a motion, seconded by Linda to approve the March 2022 Financial Report. All in favor, motion carried.**

**ADawn made a motion, seconded by Greg to approve payment of the following bills:**

<b>Sjoberg's</b>	<b>\$ 66.95</b>
<b>Marco Technologies</b>	<b>\$ 45.19</b>
<b>Verizon</b>	<b>\$ 60.24</b>
<b>Chase Card Services</b>	<b>\$ 1,289.42</b>
<b>Houston Engineering</b>	<b>\$ 1,954.00</b>
<b>HDR Engineering</b>	<b>\$ 6,011.46</b>
<b>Lakes County Service Co-op</b>	<b>\$ 264.00</b>
<b>MN IT Services</b>	<b>\$ 61.36</b>
<b>Pennington County</b>	<b>\$ 478.62</b>
<b>Tree World</b>	<b>\$ 225.64</b>
<b>NACD</b>	<b>\$ 775.00</b>

**All in favor, motion carried.**

**ADawn made a motion, seconded by Linda approving payment of \$538.17 to the Legacy Events Center for the banquet rental fee. All in favor, motion carried. Barb was also asked to pursue booking the Legacy Events Center for next year's banquet on April 13<sup>th</sup> or 18<sup>th</sup>.**

**Linda made a motion, seconded by ADawn approving a per diem payment of \$125.00 to Ricky Peterson for time spent shopping for a District vehicle. All in favor, motion carried.**

**ADawn made a motion, seconded by Kevin approving payment of the registration fee of \$410.00 for Larissa to attend SSTS Training on June 13-15 in Grand Rapids. All in favor, motion carried.**

**ADawn made a motion, seconded by Linda approving payment of \$106.00 for the booth rental and parking fee at the 2022 Pennington County Fair. All in favor, motion carried.**

**ADawn made a motion, seconded by Greg to purchase a new I-Pad in the amount of \$695.00. All in favor, motion carried.**

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**ADawn made a motion, seconded by Kevin authorizing the renewal or reinvestment of the CD ending in 5743 expiring at Northern State Bank in May after current rate information is provided to Greg and Ricky for approval. All in favor, motion carried.**

**ADawn made a motion, seconded by Greg to approve the cost-share contract with the City of Thief River Falls for the Greenwood Street Bridge and Wenzlaff streambank protection projects in the amount of \$156,288.75. All in favor, motion approved.**

Nico Bennett, NRCS District Conservationist, reviewed the Civil Rights Responsibilities for Partners Checklist with the Pennington SWCD Supervisors. All board members signed the Affirmation of Review document.

**Greg made a motion, seconded by ADawn to return the balance of the 2018 Buffer Cost-Share Grant to BWSR in the amount of \$93,278.25. All in favor, motion carried.**

Luther Newton and Zach Anderson joined the meeting.

Matt Sorvig, Resource Technician, submitted his resignation letter. **Linda made a motion, seconded by Kevin accepting Matt's resignation letter effective April 28, 2022. All in favor, motion carried.**

Peter reported he had received a couple of applications from LinkedIn for the Resource Technician position. The job posting closes April 29<sup>th</sup>.

The RRVSCA Professional Engineer position has been advertised. They are looking to house the position in Thief River Falls, but that is negotiable. The position is open until filled.

Employee reports were reviewed.

NRCS report was reviewed. Luther Newton introduced the new District Conservationist in Crookston, Zach Anderson.

No correspondence to review.

The next Board meeting will be held on May 19<sup>th</sup> at 9:00 a.m. at the Red Lake Watershed District meeting room.

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**Linda made a motion, seconded by Kevin to adjourn. All in favor, motion carried.**

The meeting adjourned at 11:37 a.m.

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ADawn Nelson, Secretary