

JOB ANNOUNCEMENT
Pennington SWCD – Resource Technician

Position Status: Regular, Full Time
Position Location: Thief River Falls, MN
Starting Pay Range: \$20 - \$28/hour DOE
Closing Date: Open Until Filled

Position Purpose: This position will provide expertise and support the planning, design, and implementation of conservation practices. This person will administer the Pennington County Buffer Ordinance and assist other cooperating agencies, along with District staff as requested. Position requires occasional traveling throughout the County and State, a valid Minnesota Driver's License is mandatory. Benefits include paid vacation, sick leave, holidays, insurance allowance, and PERA.

Desired Minimum Qualifications:

- 2-year technical college degree in natural resources or related field with 2 years of field experience; or 4-year college degree in natural resources, agronomy, biology or related field
- Knowledge of MN Drainage Law, MN Buffer Law, MN Agricultural Water Quality Certification Program, and Noxious Weed Identification and management
- Knowledge and experience in the areas of structural soil erosion control practices, storm water management and other non-point pollution best management practices
- Experience with Geographic Information Systems (GIS) and GPS survey equipment
- Computer skills with Microsoft Word, Excel, PowerPoint, and Google Drive
- Strong oral and written communication skills
- Ability to work effectively with landowners and others
- Must be able to work independently, and willing to work outdoors in a variety of weather conditions

Essential Job Functions and Duties:

- Determine needs and identify how to correct erosion or other conservation problems. Conduct site visits and evaluations to recommend the installation of conservation and best management practices
- Conduct topographic surveys needed to design and install conservation practices such as grade stabilization structures
- Administer the Pennington County Buffer Ordinance and track compliance status through an online database
- Coordinate with the Minnesota Agricultural Water Quality Certification Program (MAWQCP) Area Specialist to meet with landowners and encourage the installation of conservation practices
- Coordinate the Cooperative Weed Management Area Program
- Administer the Drainage Record Modernization project
- Work effectively with other District, County, Extension Service, NRCS, FSA, Pheasants Forever, and other public and private personnel

Selection Process:

Applicants must submit a resume, cover letter and complete application for employment to:

Pennington SWCD
Attn: Peter Nelson
201 Sherwood Ave S
Thief River Falls, MN 56701

Or email completed application materials to peter.nelson@pennington.mnswcd.org

Finalists for the interview process will be determined after initial screening and assessment of qualifications provided in the materials submitted. Applicants selected for the interview process will be contacted directly.

Application form available by visiting <http://www.penningtonswcd.org/> or by calling 218-683-7075.

Equal Employment Opportunity: Candidates will be considered without discrimination for any non-merit reasons such as race, color, religion, sex, national origin, politics, marital status, physical handicap or age.