



PENNINGTON SWCD BOARD MEETING
(Held at the Red Lake Watershed District
Meeting Room and Via Zoom Video
Conferencing)
January 19, 2023
9:00 A.M.

Supervisors Present:

Ricky Peterson, Chair
Linda Hanson, Vice-Chair
ADawn Nelson, Secretary
Greg Hilgeman, Treasurer
Kevin Wilde, PR

Staff Present:

Peter Nelson, District Manager
Barb Molskness, District Coordinator
Larissa Fitzgerald, District Technician
Bryanna Grefthen, Water Resource Specialist
Erika Olson, Resource Technician
Donna Christianson, Outreach Coordinator
Micah Ranum, Farm Bill Biologist
Nico Bennett, NRCS

Guest:

Grant Nelson, Ag Services Coordinator

Absent:

Logan Handyside, Engineer
Justin Muller, Engineering Technician

The meeting was held at the Red Lake Watershed District Meeting Room and via Zoom Video Conferencing. Ricky Peterson, Chair, called the meeting to order at 9:19 a.m. Ricky completed a roll call of all supervisors and staff and welcomed guests.

ADawn made a motion, seconded by Linda to approve the amended agenda. All in favor, motion carried.

Micah Ranum, the new Pheasants Forever Farm Bill Biologist, was introduced.

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The Oath of Office was read and signed by Ricky Peterson and Kevin Wilde.

ADawn made a motion, seconded by Kevin to approve the December 15, 2022, meeting minutes. All in favor, motion carried.

ADawn made a motion, seconded by Greg designating Northern State Bank, Wells Fargo, and Border State Bank as “Official Depositors” for 2023. All in favor, motion carried.

Linda made a motion, seconded by ADawn to set the supervisor compensation at \$125.00 per meeting. All in favor, motion carried.

ADawn made a motion, seconded by Kevin to use the IRS standard mileage rate of \$.655 per mile for mileage reimbursement. All in favor, motion carried.

Barb reviewed the December 2022 receipts and disbursements. **Linda made a motion, seconded by ADawn to approve the December 2022 receipts and disbursements. All in favor, motion carried.**

ADawn made a motion, seconded by Greg to approve payment of the following bills:

Sjoberg’s	\$ 66.95
Office of MN IT Services	\$ 60.00
School Specialty	\$ 652.92
Andy Hart	\$ 650.00
Marco Technologies	\$ 52.81
Frontier Precision	\$ 886.50
MN BWSR	\$ 3,067.60
RRVCSA	\$ 188.31
Marshall County SWCD	\$ 25,876.80
Chase Card Services	\$ 4,640.67
Justin Muller	\$ 152.04
Verizon	\$ 75.52
Lakes Country Service Coop	\$ 3,118.22
Office of MN IT Services	\$ 59.34
The Farmer Magazine	\$ 60.00

All in favor, motion carried.

ADawn made a motion, seconded by Linda to approve the 2022 audit bid from Peterson Company LTD. in the amount of \$3,500.00. All in favor, motion carried.

Greg made a motion, seconded by ADawn to approve payment for the MACPZA dues in the amount of \$170.00. All in favor, motion carried.

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ADawn made a motion, seconded by Linda to approve payment for the MACFO dues in the amount of \$125.00. All in favor, motion carried.

ADawn made a motion, seconded by Kevin to approve payment for the MASWCD dues in the amount of \$5,164.61. All in favor, motion carried.

Greg made a motion, seconded by ADawn to approve payment for the NACDE dues in the amount of \$80.00. All in favor, motion carried.

Greg made a motion, seconded by ADawn to approve payment for the MACDE dues in the amount of \$200.00. All in favor, motion carried.

Peter reviewed the Pennington SWCD Tree Planting Cost-Share Policy. The policy would provide cost share for Pennington County landowners to implement designed windbreaks and shelterbelts to address resource concerns including, but not limited to: soil erosion, water quality, energy conservation, livestock protection, and/or improvements to wildlife habitat. Only one contract may be awarded per landowner per year. Landowner contribution is \$500.00 with an individual maximum amount of \$20,000.00 per landowner per year. **Greg made a motion, seconded by ADawn to approve the Pennington SWCD Tree Planting Cost-Share Policy. All in favor, motion carried.**

ADawn made a motion, seconded by Linda to replace the stolen catalytic converter on the 1996 Dodge pickup. Once repaired, the pickup is to be advertised for sale on bids or sold at auction. All in favor, motion carried.

The Building Committee met and put together a draft plan for the inside of the proposed new building. The preliminary drawing was reviewed during the meeting. Further ideas and updates will be made during the Planning Meeting in February.

Plans for the 2023 Planning Meeting have been finalized. The meeting will be held at the Red Lake Watershed District Meeting Room on February 2nd, from 9:00 a.m. – 12:00 p.m.

Meeting topics include:

- ✓ Space layout and further in-depth details regarding the new building
- ✓ 75th Anniversary planning
- ✓ North pod engineering staff

The SWCD Banquet has been scheduled for April 13th, 2023, at the Legacy Event Center. The Evergreen Catering and Bakery will be catering the event. Barb is checking on entertainment. Past Outstanding Conservationists and their spouses will be invited free of charge.

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ADawn made a motion, seconded by Greg to purchase up to two articles of clothing for supervisors and staff imprinted with the district's logo. All in favor, motion carried.

Ten pictures were submitted for January's photo contest. The Board chose the photo of frosted berries submitted by Megan Maloney as the winner.

Election of officers took place. Ricky called for nominations for Chair. Linda Hanson was nominated. Hearing no further nominations, **Ricky stated nominations were ceased and the secretary was to cast a unanimous ballot for Linda Hanson, Chair. All in favor. Carried.**

Ricky relinquished the position of Chair to Linda Hanson.

Linda called for nominations for Vice-chair. ADawn Nelson was nominated. Hearing no further nominations, **Linda stated nominations were ceased and the secretary was to cast a unanimous ballot for ADawn Nelson, Vice-chair. All in favor. Carried.**

Linda called for nominations for Secretary. Kevin Wilde was nominated. Hearing no further nominations, **Linda stated nominations were ceased and the secretary was to cast a unanimous ballot for Kevin Wilde, Secretary. All in favor. Carried.**

Linda called for nominations for Treasurer. Greg Hilgeman was nominated. Hearing no further nominations, **Linda stated nominations were ceased and the secretary was to cast a unanimous ballot for Greg Hilgeman, Treasurer. All in favor. Carried.**

Linda called for nominations for Public Relations. Ricky Peterson was nominated. Hearing no further nominations, **Linda stated nominations were ceased and the secretary was to cast a unanimous ballot for Ricky Peterson, Public Relations. All in favor. Carried.**

Linda appointed the following committees for 2023:

Personnel	Kevin and Greg
Ag BMP	ADawn
Budget	Greg and ADawn
WRAC	Ricky
RRVCSA/North Pod	Linda
Red Lake River 1W1P	Linda
Thief River 1W1P	Ricky
Clearwater 1W1P	Greg

Employee reports were reviewed.

NRCS report was reviewed.

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Grant Nelson reported on his current activities.

The next Board meeting will be held on February 16th at the Red Lake Watershed District Meeting Room at 9:00 a.m.

ADawn made a motion, seconded by Ricky to adjourn. All in favor, motion carried.

The meeting adjourned at 12:38 p.m.

ADawn Nelson, Secretary