



PENNINGTON SWCD BOARD MEETING
(Held at Pennington County Government Center
and Via Zoom Video Conferencing)

September 16, 2021

1:00 P.M.

Supervisors Present:

Linda Hanson, Vice-Chair
ADawn Nelson, Secretary
Greg Hilgeman, Treasurer
Kevin Wilde, PR
Ricky Peterson, Chair (Via Zoom)

Staff Present:

Peter Nelson, District Manager
Barb Molskness, District Coordinator
Bryanna Grefthen, Water Resource Specialist
Matthew Sorvig, Resource Technician
Donna Christianson, Outreach Coordinator
Jill Fejszes, Farm Bill Biologist
Nico Bennett, NRCS

Absent:

Larissa Fitzgerald, District Technician

The meeting was held in Meeting Room A of the Pennington County Government Center and via Zoom Video Conferencing. Linda Hanson, Vice-Chair, called the meeting to order at 1:03 p.m. Linda completed a roll call of all supervisors and staff and asked if there were any visitors joining the meeting.

ADawn made a motion, seconded by Kevin to approve the amended agenda. All in favor, motion carried.

Greg made a motion, seconded by Kevin to approve the August 19, 2021, meeting minutes. All in favor, motion carried.

Barb reviewed the August 2021 Financial Report. **ADawn made a motion, seconded by Greg to approve the August 2021 Financial Report. All in favor, motion carried.**

ADawn made a motion, seconded by Kevin to approve payment of the following bills:

Marco Technologies	\$ 70.92
Office of MN IT Services	\$ 62.65
Sjoberg's	\$ 66.95
Chase Card Services	\$ 1,245.18
Verizon	\$ 60.24
Conservation Corps	\$ 1,100.00
RMB Lab	\$ 1,041.00
Pennington County	\$ 493.61
The Times	\$ 67.50
TRF Radio	\$ 66.00
Innovative Supplies	\$ 287.60
AC Analytical	\$ 1,150.00
Lakes Country Service Co-op	\$ 180.00
Houston Engineering	\$ 3,889.50
MN IT Services	\$ 72.52
School Specialty	\$ 44.19
HDR	\$ 1,858.24

All in favor, motion carried.

After some discussion regarding the different NACD fees available for membership, **ADawn made a motion, seconded by Greg to pay the \$775.00 gold membership fee. All in favor, motion carried.**

Greg made a motion, seconded by ADawn to pay the MN Conservation Volunteer invoice of \$50.00. All in favor, motion carried.

Greg Hilgeman, Treasurer, and Peter Nelson, District Manager, signed the COR-901 Management Representation Letter from Peterson Company Limited acknowledging the recently completed 2020 audit.

ADawn made a motion, seconded by Kevin to pay the following percent-based NRBG SSTS Upgrade Grant payment:

FY20-02 William Reynolds \$10,076.00

All in favor, motion carried.

ADawn made a motion, seconded by Kevin to amend the expiration date on the following State Cost-share Fund Grants from 12/31/21 to 05/01/22:

FY18 #P18-8248

FY19 #P19-1360

All in favor, motion carried.

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ADawn made a motion, seconded by Kevin to approve the following percent-based State Cost-share contract for well sealing:

FY18-08 Jason Potucek \$250.00

All in favor, motion carried.

ADawn made a motion, seconded by Greg to approve the following percent-based State Cost-share contract for well sealing:

FY18-09 Kevin Wilde \$250.00

All in favor, motion carried.

Greg made a motion, seconded by Kevin to approve the following percent-based State Cost-share contract for four SWI's:

FY18-10 Clyde Sorenson \$10,500.00

All in favor, motion carried.

The Board questioned whether it would be feasible for one of the District employees to become a limited well sealing contractor as there is a shortage of these folks in the area. Peter informed the Board an applicant would need to seal a minimum of 15 wells and accumulate at least 3,000 hours of clearing obstructions, removing or perforating casings, and grouting wells under a licensed contractor over a three-year period to perform this work. The Board agreed the amount of time required to become certified would not be viable for any staff member to undertake as part of their duties.

ADawn made a motion, seconded by Greg to amend the expiration date on the FY18 Buffer Cost-Share Grant #P18-6451 from 12/31/21 to 12/31/22; authorizing the District Manager to sign the amendment. All in favor, motion carried.

ADawn made a motion, seconded by Kevin to amend the expiration date on all Buffer Cost-Share contracts from 12/31/21 to 12/31/22. All in favor, motion carried.

ADawn made a motion, seconded by Kevin to pay the final payment on the following percent-based Buffer Cost-Share contract:

BFY18-53 Kelly Lundeen \$1,200.00

All in favor, motion carried.

The Resolutions Meeting will be held at 11:00 a.m. on Thursday, October 21st.

ADawn made a motion, seconded by Greg to purchase 100 District pocket calendars for 2022 from Myron Corporation. All in favor, motion carried.

Employee reports were reviewed.

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NRCS Report was reviewed.

Peter reviewed the COVID-19 Proof of Vaccination and Testing letter received from MDA with the Board.

The next Board meeting will be held October 21st, at 1 p.m. Venue to be determined.

ADawn made a motion, seconded by Kevin to adjourn. All in favor, motion carried.

The meeting adjourned at 3:02 p.m.

ADawn Nelson, Secretary