



**PENNINGTON SWCD BOARD MEETING
(Held at the USDA/SWCD Meeting Room and
Via Zoom Video Conferencing)**

September 21, 2023

9:00 A.M.

Supervisors Present:

Linda Hanson, Chair
ADawn Nelson, Vice-Chair (via Zoom)
Kevin Wilde, Secretary
Greg Hilgeman, Treasurer
Ricky Peterson, PR

Staff Present:

Peter Nelson, District Manager
Barb Molskness, District Coordinator
Bryanna Grefthen, Water Resource Specialist
Larissa Fitzgerald, District Technician
Erika Olson, Resource Technician
Donna Christianson, Outreach Coordinator
Logan Handyside, Engineer
Justin Muller, Engineering Technician
Nico Bennett, NRCS (via Zoom)
Micah Ranum, Farm Bill Biologist
Kyle Dahlquist, Conservation Corps Apprentice

Guest:

Grant Nelson, Ag Services Coordinator

The meeting was held at the USDA/SWCD Meeting Room and via Zoom Video Conferencing. Linda Hanson, Chair, called the meeting to order at 9:13 a.m. Linda completed a roll call of all supervisors and staff and welcomed guests.

Kyle Dahlquist was introduced as the Pennington SWCD Conservation Corps Apprentice for 2023.

Ricky made a motion, seconded by Kevin to approve the revised agenda. All in favor, motion carried.

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ADawn made a motion, seconded by Ricky to approve the August 17, 2023, meeting minutes. All in favor, motion carried.

Barb reviewed the August 2023 Financial Report. Greg made a motion, seconded by Ricky to approve the August 2023 Financial Report. All in favor, motion carried.

ADawn made a motion, seconded by Kevin to approve payment of the following bills:

Sjoberg's	\$ 66.95
RMB Labs	\$ 1,552.91
Johnson Oil	\$ 300.91
Pennington County Recorder	\$ 46.00
Marco	\$ 148.61
Marco	\$ 93.93
Verizon	\$ 95.68
Chase Card Services	\$ 2,512.38
TRF Radio	\$ 66.00
The Times	\$ 69.00
Minnesota IT Services	\$ 60.90
Lakes Country Service Co-op	\$ 467.74
Hensch's Septic Service	\$ 700.00
Hensch's Septic Service	\$ 700.00
AC Analytical	\$ 1,075.00
Erl's Food Market	\$ 176.34
MAWQCP Incentive Payment	\$ 500.00
Speed's	\$ 61.55

All in favor, motion carried.

Greg made a motion, seconded by Ricky to approve the following percent-based Clean Water Fund Thief River Grade Stabilization Cost-share contract for six SWI's:

TRSWI_FY20-07 \$15,750.00

All in favor, motion carried.

Ricky made a motion, seconded by Kevin to approve the following percent-based Clean Water Fund Thief River Grade Stabilization Cost-share contract for four SWI's:

TRSWI_FY20-08 \$10,500.00

All in favor, motion carried.

Greg made a motion, seconded by Kevin to approve the following percent-based Clean Water Fund Thief River Grade Stabilization Cost-share contract for two SWI's:

TRSWI_FY20-09 \$5,250.00

All in favor, motion carried.

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Ricky made a motion, seconded by Greg to amend the cost-share amount of contract TRSWI_FY20-06 from \$7,875.00 to \$13,125.00 for the addition of two SWI's. All in favor, motion carried.

**Kevin made a motion, seconded by Ricky to pay the following percent-based Subsurface Sewage Treatment System Upgrade Grant contract for a mound system:
SSTS FY23-02 \$13,000.00
All in favor, motion carried.**

**Greg made a motion, seconded by Kevin to pay the following percent-based Subsurface Sewage Treatment System Upgrade Grant contract for a mound system with the landowner paying the balance of the invoice in the amount of \$2,496.55:
SSTS FY23-03 \$12,271.66
All in favor, motion carried.**

**ADawn made a motion, seconded by Ricky to pay the following percent-based State Cost-share contract for a well sealing:
FY22-10 \$375.00
All in favor, motion carried.**

Ricky made a motion, seconded by Kevin authorizing the District Manager to enter into a contract with American Engineering Testing to seal wells on the CD96 project in the amount of \$2,322.00. All in favor, motion carried.

Ricky made a motion, seconded by Greg to pay American Engineering Testing \$2,322.00 to seal wells on the CD96 project. All in favor, motion carried.

Greg made a motion, seconded by ADawn authorizing the District Manager to sign the FY 2024 State of Minnesota BWSR Buffer Implementation Grants Program Grant Agreement (P24-0096) in the amount of \$20,000.00. The grant expires on December 31, 2026. All in favor, motion carried.

The Personnel Committee met to discuss a wage increase for Donna as she has accepted the position of Assistant District Coordinator. **Greg made a motion, seconded by Ricky to increase Donna's salary from \$23.50 per hour to \$25.00 per hour retroactive to PP18 (August 26, 2023). All in favor, motion carried.**

The Resolutions Meeting will be held at 8:00 a.m. on Thursday, October 19th.

One picture was submitted for September's photo contest. The Board chose the sunset photo submitted by Debra Hoversten as the winner.

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Employee reports were available for review. Staff was notified of a non-compliant buffer in Mayfield Township. The buffer is marked as non-complaint in BuffCAT, the online tracking tool. Peter will call the renter and work with Erika and the County to send a notice of non-compliance and corrective action notice to the landowner.

The NRCS report was available for review.

The Farm Bill Biologist report was available for review.

Grant Nelson's report was available for review.

Correspondence/Other

- MASWCD newsletter picture of the float and staff at the fair parade.

The next Board meeting will be held at the USDA/SWCD Meeting Room on October 19th, at 9:00 a.m.

Kevin made a motion, seconded by Ricky to adjourn. All in favor, motion carried.

The meeting adjourned at 11:05 a.m.

Kevin Wilde, Secretary