



**PENNINGTON SWCD BOARD MEETING  
(USDA/SWCD Conference Room)**

**March 20, 2025**

**9:00 A.M.**

**Supervisors Present:**

Kevin Wilde, Chair  
Ricky Peterson, Vice Chair  
Greg Hilgeman, Treasurer  
Tom Wold, Secretary  
Linda Hanson, PR

**Staff Present:**

Peter Nelson, District Manager  
Donna Christianson, District Coordinator  
Kari Moyer, Assistant District Coordinator  
Larissa Fitzgerald, District Technician  
Bryanna Grefthen, Water Resource Specialist  
Marisa Newton, Outreach Coordinator  
Justin Muller, Engineering Technician (joined 11:00)  
Matt Sorvig, Conservation Technician (joined 11:32)

**Guests:**

Grant Nelson, Pennington County Ag Coordinator

**Absent:**

Nico Bennett, NRCS District Conservationist  
Taylor Leback, Pheasants Forever  
Logan Handyside, Engineer

The meeting was held at the USDA/SWCD Conference Room. Kevin Wilde, Chair, called the meeting to order at 9:06 a.m. Kevin completed a roll call of all supervisors and staff.

Ricky made a motion, seconded by Greg, to approve the revised agenda. All in favor, motion carried.

Linda made a motion, seconded by Ricky, to approve the revised February 20, 2025, meeting minutes. All in favor, motion carried.

Donna presented the January and February 2025 financial reports. Greg made a motion seconded by Linda, to approve the January and February 2025 financial report. All in favor, motion carried.

Ricky made a motion, seconded by Tom to approve payment of the following bills:

Sjobergs	\$66.95
NCOR	\$3,000.00
Chase Card Services	\$5,380.86
Lakes Country Service Co-op	\$646.48
Marco	\$75.20
Office of MNIT Services	\$59.38
Verizon	\$105.76
Science Museum	\$965.00
Robin Hood/Quick Print	\$218.00
Times	\$4,710.08
Marisa Newton	\$61.32
Minnesota State Auditor	\$248.00
MN Conservation Volunteer	\$50.00

All in favor, motion carried.

Peter presented the 2025 draft Annual Plan. Greg made a motion, seconded by Linda to approve the revised annual plan for 2025. All in favor, motion carried.

Peter presented the 2025 revised budget. Linda made a motion, seconded by Ricky to approve the 2025 revised budget. All in favor, motion carried.

Ricky made a motion, seconded by Greg to approve the tree planting cost-share contract;

FY24CC_01	\$2,003.55
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All in favor, motion carried.

Tom made a motion, seconded by Linda to approve the tree planting cost-share contract;

FY24CC_02	\$1,573.80
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All in favor, motion carried.

Ricky made a motion, seconded by Linda to approve the tree planting cost-share contract;

FY24CC_03	\$2,761.65
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All in favor, motion carried.

Linda made a motion, seconded by Greg to approve partial payment for the following Red Lake River cost-share contract for the streambank riprap material;

PSWCD_RLRWBIF_12	\$65,956.50
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All in favor, motion carried.

Ricky made a motion seconded by Linda to approve Bryanna's level II JAA for the construction/certification of grade stabilization structures (410). All in favor, motion.

Tom made a motion, seconded by Linda to approve a \$150 budget for banquet door prize baskets. All in favor, motion carried.

Greg made a motion, seconded by Ricky to approve payment of \$500 to Mike Holmgren for banquet entertainment. All in favor, motion carried.

Linda made a motion, seconded by Greg to approve a \$100 budget for MNL gift cards as TRF Home Show door prizes. All in favor, motion carried.

Tom made a motion, seconded by Ricky allowing staff to move forward with a grant application for a rain barrel workshop. If awarded, the grant would cover the cost of materials for the workshop, if not awarded the cost would be set at \$40 per participant. All in favor, motion carried.

Ricky made a motion seconded by Tom to sponsor 2 campers to attend outdoor explorers camp at Long Lake Conservation Center. All in favor, motion carried.

Donna presented her letter of resignation. Linda made a motion, seconded by Ricky to accept Donna's resignation. All in favor, motion carried.

Employee reports were reviewed.

NRCS report was reviewed.

Tom made a motion, seconded by Ricky to adjourn. All in favor, motion carried.

The meeting adjourned at 11:49 am.

The next board meeting will be held at the SWCD/USDA conference room on April 17, 2025, at 9:00 am.

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Tom Wold, Secretary